



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



Republic of the Philippines
BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO
Development Academy of the Bangsamoro
Bangsamoro Government Center, Rosary Height VII, Cotabato City

PHILIPPINE BIDDING DOCUMENTS

PROCUREMENT OF CAPITAL OUTLAY (MACHINERIES AND EQUIPMENT) FOR THE DEVELOPMENT ACADEMY OF THE BANGSAMORO

Government of the Republic of the Philippines

DAB PB No. 2024-02

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.



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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project–Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC –Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB –Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

RBAC – Regular Bids and Awards Committee

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.

Republic of the Philippines
BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO
BIDS AND AWARDS COMMITTEE
DEVELOPMENT ACADEMY OF THE BANGSAMORO
Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City 9600

INVITATION TO BID

**PROCUREMENT OF CAPITAL OUTLAY
(MACHINERIES AND EQUIPMENT) FOR
THE DEVELOPMENT ACADEMY OF THE
BANGSAMORO**

IB No.: 2024-002

1. The **Development Academy of the Bangsamoro (DAB)**, through the *General Appropriations Act of the Bangsamoro F.Y. 2023 extended fund* intends to apply the sum of **One Million Six Hundred Fifty Thousand Pesos (Php 1,650,000.00)** being the ABC to payments under the contract for the **Procurement of Capital Outlay (Machineries and Equipment) for the Development Academy of the Bangsamoro**. Bids received in excess of the ABC for the item shall be automatically rejected at bid opening.
2. The **Development Academy of the Bangsamoro (DAB)** now invites bids for the **Procurement of Capital Outlay (Machineries and Equipment) for the Development Academy of the Bangsamoro**. Delivery of the Services is specified in Section VI. Schedule of Requirements. Bidders should have completed, within three years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders)
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from DAB-BARMM and inspect the Bidding Documents at the address given below during **8:00 a.m.-5:00 p.m.** during office hours.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **February 19, 2024 - March 15, 2024**, from the given address below upon payment of the applicable fee for the Bidding Documents, in the amount of **Five**

Thousand Pesos (PHP 5,000.00), pursuant to the latest Guidelines issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees which will be presented in person, by facsimile or through electronic means.

6. The **DAB-BARMM** will hold a **Pre-Bid Conference¹** on **March 1, 2024, 9:00 a.m.** at **DAB, 2F Japan-ARMM Friendship Hall, Bangsamoro Government Center, Cotabato City**, and via **Zoom Teleconference** which shall be open to prospective bidders. Prospective bidders may request zoom details at DAB official facebook page, **Development Academy of the Bangsamoro** and DAB official email address, dab@bangsamoro.gov.ph.
7. Bids must be duly received by the BAC Secretariat through manual submission at **DAB, 2F Japan-ARMM Friendship Hall, Bangsamoro Government Center, Cotabato City, on or before March 15, 2024, 5:00 p.m.** Late bids shall not be accepted.
8. Bid opening shall be on **March 18, 2024, 9:00 a.m.** at **DAB, 2F Japan-ARMM Friendship Hall, Bangsamoro Government Center, Cotabato City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
10. The **Development Academy of the Bangsamoro** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*Bids and Awards Committee Secretariat
Development Academy of the Bangsamoro
2F Japan-ARMM Friendship Hall, Bangsamoro Government Center,
Bangsamoro Government Center, Gov. Gutierrez Ave.,
Rosary Heights VII, Cotabato City
Tel. No. 552-0173
0905-667-5686*

Sgd.

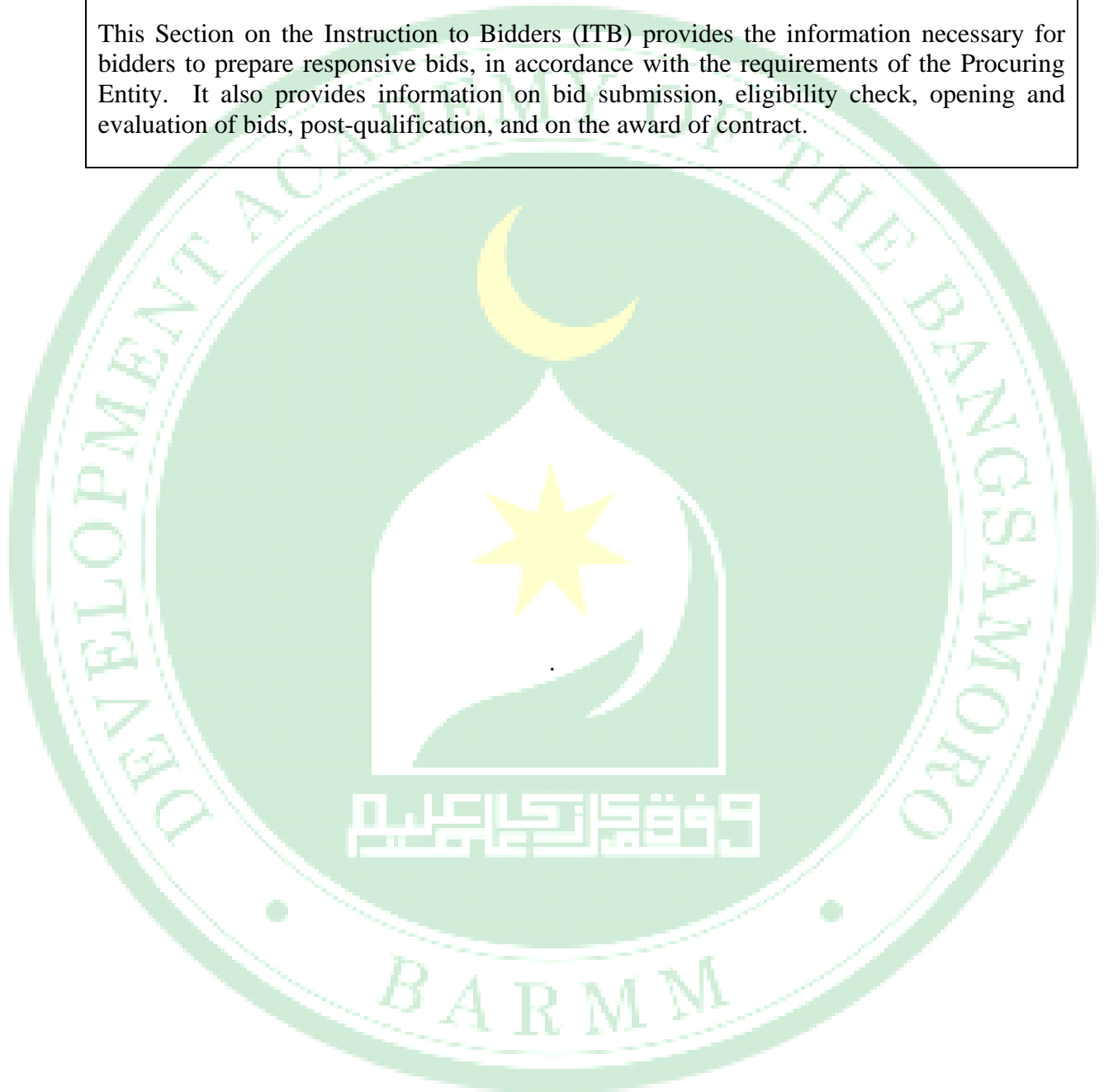
ABDUL QYSR P. MACASAYON, Sh.C, MSc.IT
Chairperson, Bids and Awards Committee

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.



1. Scope of Bid

The Procuring Entity, **Development Academy of the Bangsamoro**, wishes to receive Bids for the **Procurement of Capital Outlay (Machineries and Equipment) for the Development Academy of the Bangsamoro** with identification number **DAB PB No. 2024-002**.

The Procurement Project (referred to herein as “Project”) is composed of **One (1) lot**. The details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The **Development Academy of the Bangsamoro** through the source of funding as indicated below for **GAAB 2023 Extended Fund** in the amount of **One Million, Five Hundred Thousand Pesos Only (Php 1, 500,000.00)**.

2.2. The source of funding is: **NGA, General Appropriations Act of the Bangsamoro (F.Y. 2023 Extended Fund)**.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:

- i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
- ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
- iii. When the Goods sought to be procured are not available from local suppliers; or
- iv. When there is a need to prevent situations that defeat competition or restrain trade.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

- a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Procuring Entity has prescribed that subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time at its physical at **DAB Conference Room, 2F Japan-ARMM Friendship Hall**, Bangsamoro Government Center, Governor Gutierrez Avenue, Rosary Heights VII, Cotabato City as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1.** The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2.** The Bidder's SLCC as indicated in **ITB Clause 5.3** should have been completed within **two (2) years** prior to the deadline for the submission and receipt of bids.
- 10.3.** If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1.** The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2.** If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3.** Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

12. Bid Prices

- 12.1.** Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:

- i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
- i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1.** For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2.** Payment of the contract price shall be made in **Philippine Peso**.

14. Bid Security

- 14.1.** The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2.** The Bid and bid security shall be valid until **one hundred twenty (120) days** after opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one original copy and four duplicate copies of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

17.1. The Bids and Awards Committee (BAC) shall open the Bids in public at the time, on the date, and at the place specified in paragraph 8 of the **IB**. The Bidders' authorized representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the SBAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring Bids and Awards Committee (BAC) shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the

BDS for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as follows: One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause													
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. <i>Supply and Delivery of Machineries and Equipment</i></p> <p>b. completed within <i>two (2) years</i> prior to the deadline for the submission and receipt of bids.</p>												
7.1	<i>Not applicable. Subcontracting is not allowed.</i>												
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than 2% of ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="text-align: center;">Item</td> <td style="text-align: center;">2% of ABC</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">Php 33,000.00</td> </tr> </table> <p style="text-align: center;">or</p> <p>b. The amount of not less than 5% of ABC, if bid security is in Surety Bond.</p> <table border="1" style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="text-align: center;">Item</td> <td style="text-align: center;">5% of ABC</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">Php 82,500.00</td> </tr> </table>					Item	2% of ABC	1	Php 33,000.00	Item	5% of ABC	1	Php 82,500.00
Item	2% of ABC												
1	Php 33,000.00												
Item	5% of ABC												
1	Php 82,500.00												
15	<p>Each Bidder shall submit one (1) originally signed certified true copy of the original document and four (4) duplicate copies of the first and second components of its bid. Bidder must arrange each bid documents into sections with tabs properly labeled separating each document according to the provided checklist</p>												
19.3	Item	Particulars	Qty	Unit Cost	ABC								
	1	<i>Procurement of Capital Outlay (Machineries and Equipment) for the Development Academy of the Bangsamoro</i>	1 lot	Php1,650,000.00	Php1,650,000.00								
20.1	<i>No further instructions.</i>												
21.1	<i>No further instructions.</i>												

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.



1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

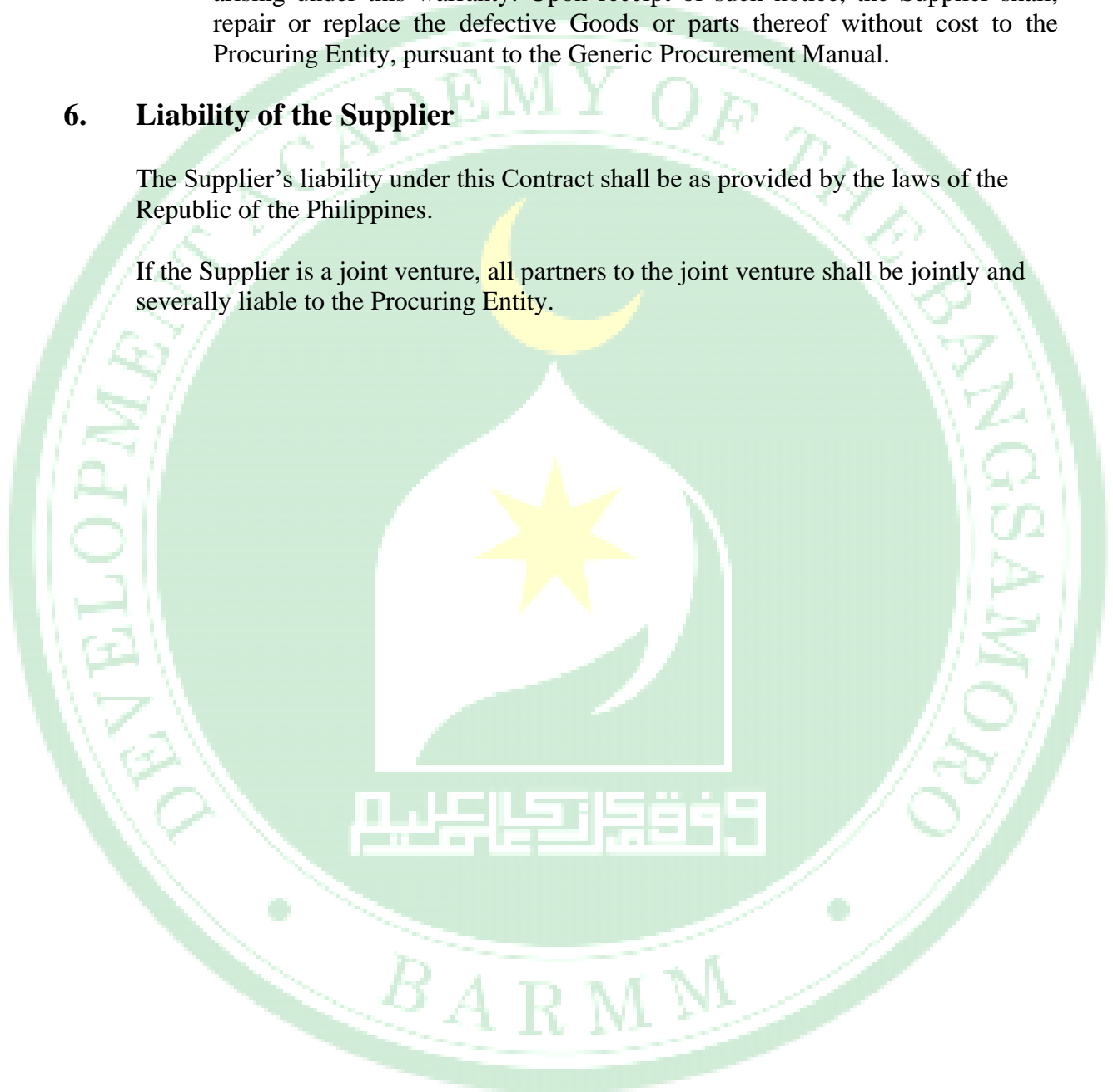
5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.



Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

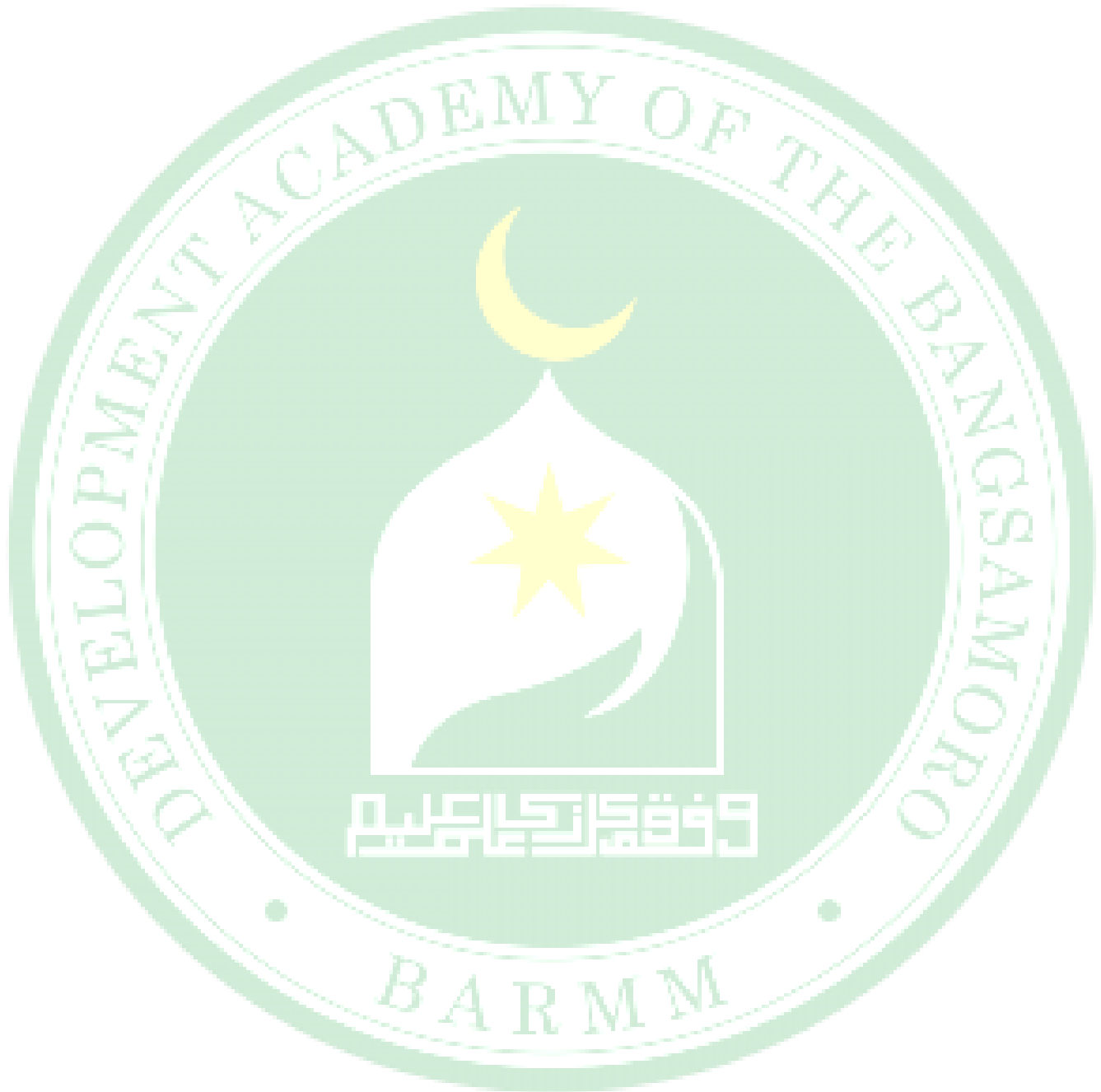
Special Conditions of Contract

GCC Clause	
	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>“The delivery terms applicable to this Contract are delivered to BAC Secretariat, DAB Conference Room, 2F Japan-ARMM Friendship Hall, Bangsamoro Government Center, Governor Gutierrez Avenue, Risk, and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier under the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause, the Procuring Entity’s Representative at the Project Site is <i>the DAB Procurement Officer, or the DAB Technical Working Group assigned for that purpose.</i></p> <p>Incidental Services –</p> <p>The Supplier is obligated to provide the following services, as well as any additional services specified in Section VI, the Schedule of Requirements:</p> <ol style="list-style-type: none"> a. Performance or supervision of on-site assembly and/or start-up of the supplied Goods. b. Furnishing of tools required for assembly and/or maintenance of the supplied Goods. c. Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods. d. Performance or supervision of maintenance and/or repair of the supplied Goods, for a duration agreed upon by both parties. However, it is important to note that this service shall not relieve the Supplier of any warranty obligations under this Contract. e. Training of the Procuring Entity’s personnel, either at the Supplier’s plant or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. <p>The Contract price for the Goods shall encompass the costs associated with the incidental services provided by the Supplier and shall not exceed the prevailing rates charged by the Supplier to other parties for similar services. For further details, please refer to Section VI, the Schedule of Requirements.</p>

	<p>Spare Parts –</p> <p>The Supplier is required to provide the following materials, notifications, and information related to spare parts manufactured or distributed by the Supplier:</p> <p>a. Provision of spare parts as chosen by the Procuring Entity for purchase from the Supplier. It is important to note that this choice does not relieve the Supplier of any warranty obligations under this Contract.</p> <p>b. In the event of the termination of production of spare parts:</p> <p>i. Advanced notification to the Procuring Entity about the impending termination, allowing the Procuring Entity sufficient time to procure its required spare parts.</p> <p>ii. Following the termination, the Supplier must, upon request, provide the Procuring Entity with blueprints, drawings, and specifications of the spare parts at no cost.</p> <p>The spare parts and other required components are detailed in Section VI (Schedule of Requirements), and their costs are included in the contract price.</p> <p>The Supplier is also obligated to maintain sufficient inventories to ensure an ex-stock supply of consumable spare parts or components for the Goods for a duration of three times the warranty period.</p> <p>Spare parts or components must be supplied as promptly as possible, but in any case, within two months of placing the order.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt, and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all transit points.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier</p>

	<p>Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<i>No further instructions.</i>

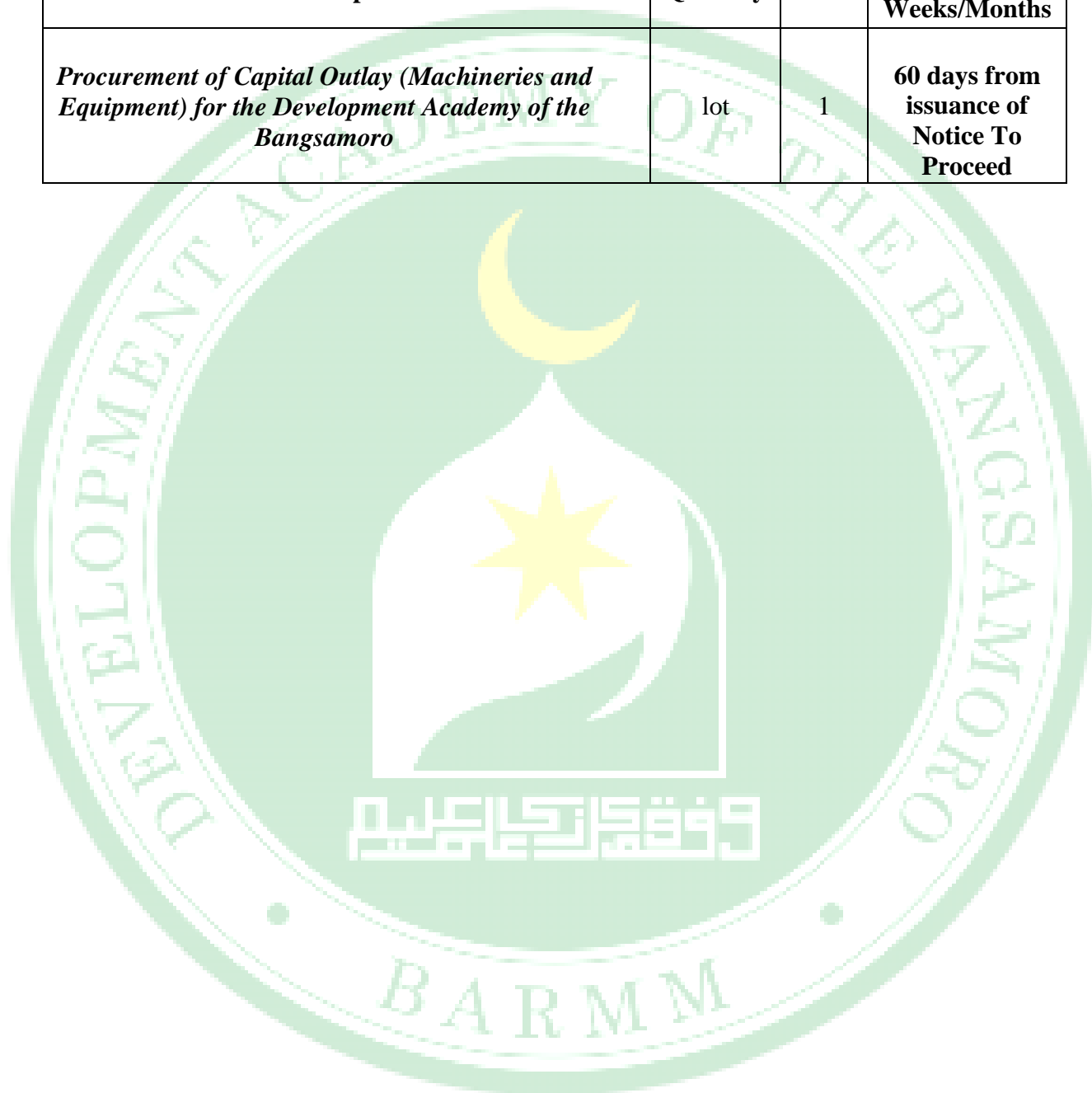
4	<p>The inspections and tests that will be conducted includes, but not limited to:</p> <ol style="list-style-type: none">1. Completeness check of the requirements as indicated in the Schedule of Requirements,2. Check whether or not the units are in good working condition (which may include, but not limited to, booting up the unit, opening and checking the software, checking the charging, if applicable)
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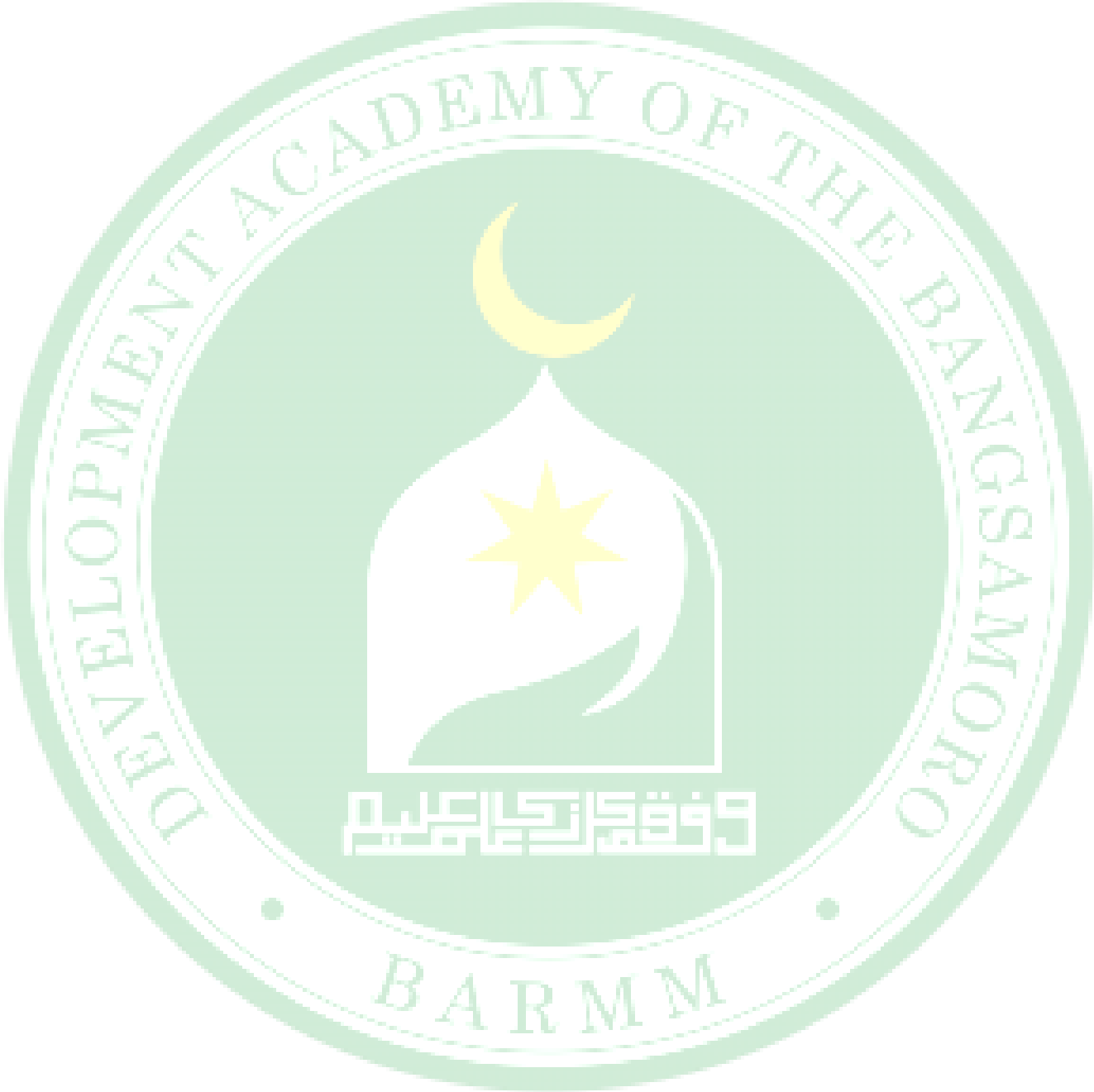
Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Description	Quantity	Total	Delivered, Weeks/Months
<i>Procurement of Capital Outlay (Machineries and Equipment) for the Development Academy of the Bangsamoro</i>	lot	1	60 days from issuance of Notice To Proceed

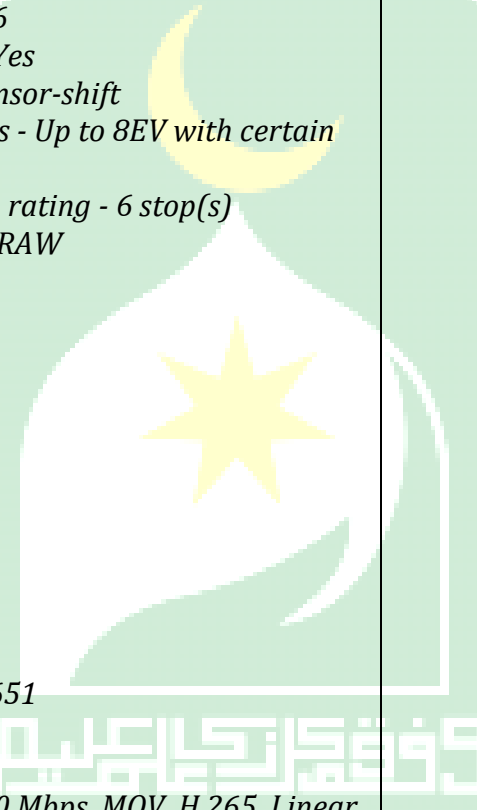


Section VII. Technical Specifications



Technical Specifications

Item	Specification	Statement of Compliance
1 lot	<p style="text-align: center;">Procurement of Information and Communication Technology (ICT) Equipment and IT Infrastructure</p>	<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
1	<p>1 Unit Television</p> <p>SMART TV: 65inches Screen resolution: 3840 x 2160, XR motion, Clarity Blur Reduction, High Dynamic Range, (HDR10, Dolby Vision, HLG) 120Hz</p> <p>Audio power: 8w + 8w Receiving systems: (analog – NTSC, PAL M/N)(Digital ISDB-T)</p> <p>PORT: HDMI, ANT, USB</p>	

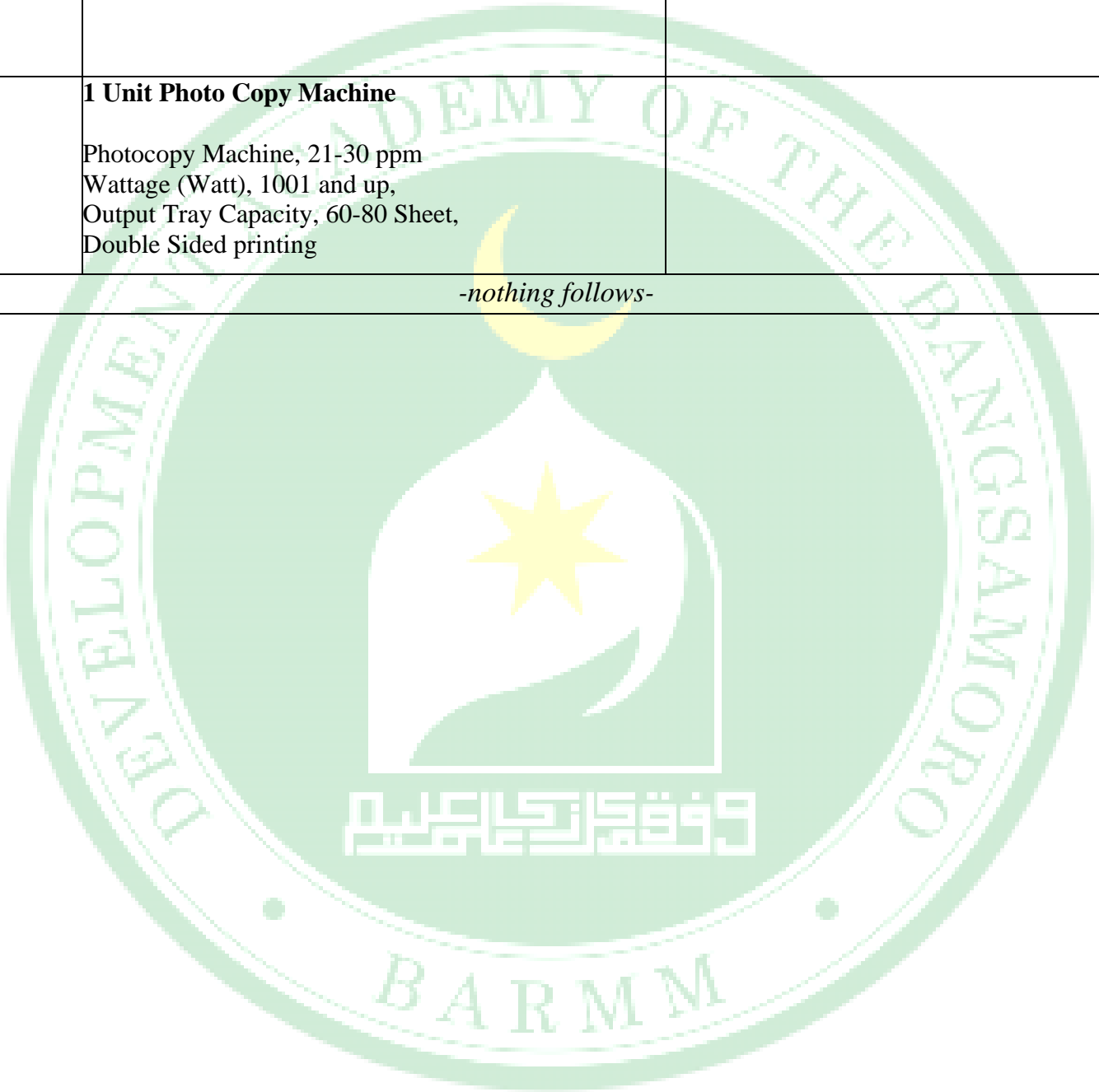
<p>2</p>	<p>1 Unit Video Camera</p> <p>Body type: SLR-style mirrorless</p> <p>Sensor: Max resolution-6960 x 4640</p> <p>Image ratio w:h-1:1, 4:3, 3:2, 16:9</p> <p>Effective pixels-33 megapixels</p> <p>Sensor photo detectors-34 megapixels</p> <p>Sensor size- APS-C (22.2 x 14.8 mm)</p> <p>Sensor type- CMOS</p> <p>Processor-Digic X</p> <p>Image:</p> <p>ISO-100-32000</p> <p>Boosted ISO (minimum) - 100</p> <p>Boosted ISO (maximum) - 51200</p> <p>White balance presets - 6</p> <p>Custom white balance - Yes</p> <p>Image stabilization - Sensor-shift</p> <p>Image stabilization notes - Up to 8EV with certain lenses</p> <p>CIPA image stabilization rating - 6 stop(s)</p> <p>Uncompressed format – RAW</p> <p>Optics & Focus:</p> <p>Phase Detect</p> <p>Multi-area</p> <p>Center</p> <p>Selective single-point</p> <p>Tracking</p> <p>Single</p> <p>Continuous</p> <p>Touch</p> <p>Face Detection</p> <p>Live View</p> <p>Number of focus points 651</p> <p>Lens mount - RF</p> <p>Videography Modes:</p> <p>3840 x 2160 @ 30p / 170 Mbps, MOV, H.265, Linear PCM</p> <p>3840 x 2160 @ 23.98p / 170 Mbps, MOV, H.265, Linear PCM</p> <p>3840 x 2160 @ 30p / 85 Mbps, MOV, H.265, Linear PCM</p> <p>3840 x 2160 @ 23.98p / 85 Mbps, MOV, H.265, Linear PCM</p>	
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<p>3</p>	<p>1 unit PVC ID Printer</p> <p>Print technology: Direct-to-card dye-sublimation/resin thermal transfer</p> <p>Print capabilities: <i>two-sided (duplex) edge-to-edge printing</i> <i>Full-color and monochrome printing capability in the same printer</i> <i>Alphanumeric text, logos and digitized signatures;</i> <i>1D/2D bar code images</i> <i>Printer pooling/sharing</i></p> <p>Print resolution: <i>Standard mode: 300 x 300 dots per inch; standard text, bar code and graphics printing</i> <i>High-quality mode: 300 x 600 dots per inch for enhanced text, bar code and graphics printing; 300 x 1200 dots per inch for enhanced text and bar code printing</i> <i>256 shades per color panel</i></p> <p>Print speed: <i>Full-color: Up to 220 cards per hour, one-sided (YMCKT); up to 165 cards per hour, two-sided (YMCKT-K)</i> <i>Monochrome: Up to 1,000 cards per hour, one-sided</i></p> <p>Connectivity: <i>irectional USB 2.0 high speed; Ethernet 10 Base-T/100-Base-TX (with activity light)</i></p>	
<p>4</p>	<p>1 Unit Short Throw Projector</p> <p>Resolution: WXGA 1366x768 pixels Aspect ratio: 16:9 Contrast Ratio: 14,000:1 Inputs & Interface: Non-interactive Brightness Range: 2000 Screen Size: 60" - 100" [35.4 - 60.1 cm] 74.3" screen 44.3cm(Projected Distance) Features: Wifi, Quick Corner Network: Wired LAN: RJ45 x 1 (100Mbps) Wireless: Optional (ELPAP10) Analog Input: D-Sub 15Pin: 2 (Blue) Composite: RCA x 1 (Yellow) Digital Input: HDMI: 3 (HDMI1 in common with MHL) Output Terminal: D-Sub 15Pin: 1 (Black) In common with Computer2 Audio Input: Stereo Mini Jack: 3 Audio Output: Stereo Mini Jack: 1 Control I/O: RS-232C: D-Sub 9pin x 1</p>	

<p>5</p>	<p>2 Unit Heavy Duty Ink Tank Printer</p> <p>Printer: 4-in-1 with ADF, Wireless & Ethernet: Print / Copy / Scan / Fax Ink: Four Tank Ink Bottles ISO Print Speed: Black: 15 ISO ppm; Color: 8.0 ISO ppm Key Specs: Wi-Fi 802.11 b/g/n, USB, Ethernet connectivity. Flatbed scanner with 30 sheet document feeder, 1200 x 2400 dpi resolution and maximum document size 8.5" x 14"</p> <ul style="list-style-type: none"> • Auto 2-sided Printing • Memory Card Slot • Ethernet Connection • Touchscreen Display 	
<p>6</p>	<p>2 UNITS DSLR Camera with LENS</p> <p>BODY:</p> <p>Body Type: SLR-Style mirrorless Max Resolution: 6000 x 4000 Image Ratio w:h: 1:1, 4:3, 3:2, 16:9 Effective pixels: 24 megapixels Sensor Photo Detectors: 26 megapixels Sensor size: APS-C (22.3 x 14.9mm) Sensor type: CMOS Processor: Digic 8</p> <p>ISO: Auto, 100-25600 (expands to 51200) Boosted ISO (maximum): 51200 White balance presets: 7 Custom white balance: Yes Image stabilization: No Uncompressed format: RAW</p> <p>Storage types: SD/SDHC/SDXC slot (UHS-I compatible) USB: USB 2.0 (480 Mbit/sec) HDMI: Yes (micro-HDMI) Microphone port: Yes Headphone port: No Wireless: Built-In Wireless notes: 802.11b/g/n + Bluetooth Remote control: Yes (via smartphone)</p> <p>Battery description: LP-E12 lithium-ion battery</p>	

	<p>LENS:</p> <p>EF-M 32mm f/1.4 STM</p> <p>Focal Length: 32mm (35mm Equivalent Focal Length: 51.2mm)</p> <p>Aperture Range: f/1.4 to f/16</p>	
7	<p>3 Units High-End Laptop</p> <p>Processor: 12th Generation Intel Core i9 Series Operating System: Windows 11 Pro 64-Bit License Memory: RAM 16GB/32GB Storage: 512GB/1TB SSD Display Size: 14-inch, 16:10 4K Display Graphics Card: Intel Iris Xe Resolution: Full HD (1920 x 1080)</p> <p>Package Software with lifetime license: Microsoft 365 apps, Adobe Master Collection 2023, Anti Malware</p>	
8	<p>1 Unit Computer Server</p> <p>Processor: <i>Up to one Intel Core E-2224G with up to 4 cores per processor</i> Memory: <i>4x DDR4 DIMM slots, UDIMM, up to 2666MT/s, 64GB max Supports ECC DDR4 DIMMs</i> Controllers Software RAID: <i>Intel RSTe 4.7</i> Drive Bays: <i>Up to 3 x 3.5" SATA (HDD), max 12TB*</i> Power Supplies: <i>750W Bronze</i> Form Factor: <i>Mini tower Embedded Management Intel Active Management Technology 12.0 Security Cryptographically signed firmware Intel SGX (Software Guard Extensions) Secure Boot TPM 2.0 I/O & Ports Network options: 1 x 1GbE</i> Front ports: <i>2 x USB 2.0, 2 x USB 3.1</i> Rear ports: <i>2 x PS2, 2 x DisplayPorts, 1 x Serial, 1 x Audio, 2 x USB 2.0, 4 x USB 3.1</i> PCIe: <i>1 x Gen3 slot (x16) 2X Gen3 slot (x4) 1 X PCI</i> <i>Canonical Ubuntu Server LTS</i></p>	

	<p>Microsoft Windows Server LTSC with Hyper-V OEM-ready version</p>	
	<p>1 Unit Photo Copy Machine</p> <p>Photocopy Machine, 21-30 ppm Wattage (Watt), 1001 and up, Output Tray Capacity, 60-80 Sheet, Double Sided printing</p>	
<p><i>-nothing follows-</i></p>		



Section VII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
and
- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (h) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (i) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of

Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (j) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC); **or**
A committed Line of Credit form a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence; **or**
duly notarized statement from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (m) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity

II. FINANCIAL COMPONENTS ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

